

**AGREEMENT FOR SALE OF SECOND-HAND BOOKS**

**Key Terms**

**Period of Agreement:** The duration for which the sales agreement is valid. This period specifies the start and end dates during which the terms of the agreement are enforceable.

**Second-Hand:** Refers to books that have been previously owned and used. These books are not new and may show signs of wear or previous usage.

**Consignment:** An arrangement where the owner of the books (the **consignor**) provides them to another party (the **consignee**) to sell on their behalf. The consignee sells the books and, after the sale, pays the consignor a percentage of the sale price, keeping a commission for themselves.

**Period of Agreement** (12 months) from \_\_\_\_\_ to \_\_\_\_\_

Between the operator/**consignee** **UNE Life Pty Ltd ('we/us/our')**

and

the **consignor**

<b>Given Name:</b>		
<b>Family/Surname:</b>		<b>('you/your')</b>
<b>Address:</b>		
<b>Email:</b>		
<b>Mobile Phone:</b>		
<b>Username:</b>		

**Your Current Bank Account details:**

<b>BSB:</b>		<b>Account Number:</b>	
<b>Financial Institution:</b>		<b>Account Name:</b>	

**Agreement Overview**

We agree to sell your **second-hand** books, using our physical store (*located at Armidale Campus, UNE*) and on our online website <https://www.unelifecampusbooks.com.au/> , subject to the conditions contained within this **Agreement**. Any sale under this agreement is made on a **consignment** basis. Payment of sale proceeds will only be made by direct deposit into your nominated bank account, not in cash.

## **UNE LIFE PTY LTD**

ABN: 29 065 648 419

### **Your Responsibilities**

1. To provide correct bank details, and to update these should they change by completing a new agreement form (this document).
2. To maintain current contact details in your **UNE Life Campus Books** account, and to check your nominated email account for communications from **UNE Life Pty Ltd** that will require your response.
3. You warrant that **you** currently own or have the authority to offer the books for sale by **us** under this agreement.
4. You authorise **us** to sell the books listed below on **your** behalf.
5. Books offered up for sale, are complete, and contain all pages in correct order.

### **Our Responsibilities**

6. To pay the net proceeds into **your** nominated bank account.
7. To inform **you** via email when each book is sold, or when the expiry date is reached for each book.

### **Books**

8. Acceptance of **your** books for sale is at our sole discretion and **we** reserve the right to refuse to accept any books.
9. All books are deposited at **your** own risk. **We** will take reasonable care of **your** books, but do not accept liability for loss or damage to books however caused.
10. **We** reserve the right to limit the number of books **you** have for sale to twenty (20) books at any one time.
11. Books that have not been sold within the **Period of Agreement** will be forfeited by **you** to **us** without compensation unless **we** receive contact from **you** in accordance with clause 18.

### **Prices and Commission**

12. Book prices may not exceed 80% of the current retail price. Higher prices will not be accepted, and **we** have the right, without reference to **you**, to reduce books **we** determine (in **our** sole discretion) to be overpriced.
13. If the books are sold by **us** under this agreement, **we** will pay **you** the sale price less 34% plus GST.

### **Payment**

14. For books sold and mailed to a remote customer, the funds will be made available to **you** three (3) weeks after we receive payment and the new customer has had the opportunity to challenge the sale.
15. For books sold in store, the funds will be made available to **you** at most two (2) weeks after **we** receive payment to allow administration time to process.
16. **You** will be notified via email for the sale of each text.

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**Renewing and Ending this Agreement**

17. This agreement will expire twelve (12) months from the date it is entered in to.

18. **You** may give notice by email ([bookshop@une.edu.au](mailto:bookshop@une.edu.au)) if **you** require **your** books to be removed from sale and returned to you (at **your** cost)

**Methods for Contacting Us:**

Post: UNE Life Campus Books, P.O. Box U53, University of New England, NSW, 2351.

Email: [bookshop@une.edu.au](mailto:bookshop@une.edu.au)

Phone: 02 6773 3073

***The Books you have consigned to us (must be accompanied by this signed agreement) are:***

Author	ISBN	Title	Your Price

**Signed as an agreement**

X

\_\_\_\_\_  
Signed by you

X

\_\_\_\_\_  
Signed by us

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_